

(To be substitute same date and memo number)

Government of the People's Republic of Bangladesh
Finance Division, Ministry of Finance
Administration & Coordination Wing
Training Section
www.mof.gov.bd


No-07.00.0000.190.25.002.23(Part-1)-137

Date: 02 April 2024

Government Order

The undersigned is directed to convey the Government's approval in favour of Mr. Md. Nakib Hasan Tarafdar, Private Secretary to Hon'ble Finance Minister, Ministry of Finance, Bangladesh to participate in the 'Capacity Building Workshop on Corporate Climate Disclosure' to be held in Tokyo, Japan from 18 to 19 April 2024 (excluding travel period) or a nearest time under the terms and conditions mentioned below:

- a. Duration of the program including transit and travel time will be treated as on duty;
 - b. He will draw his usual pay and allowances from Bangladesh in local currency. No part of it will be drawn in foreign currency;
 - c. All expenses regarding this visit will be borne by The Asian Development Bank Institute (ADB). The Government of Bangladesh has no financial involvement in this tour;
 - d. He will leave from Bangladesh for Japan on 17 April 2024 or on a nearest date and leave Japan for Bangladesh on 20 April 2024 or on a nearest date.
 - e. He will not be allowed to stay abroad more than the approved period and
 - f. He will submit a report in the Feedback Form to the Secretary of the Finance Division within 15 days after his returning from the program.
02. This order is issued with the approval of the competent authority.


02.04.2024
(Ishrat Jabin)

Deputy Secretary

Phone: +8802-55101314


E-mail: trainingsection.fd@gmail.com

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Copy for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Security Service Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Additional Secretary (Administration and TDM), Finance Division, Bangladesh Secretariat, Dhaka.
6. Additional Secretary (Administration & Coordination Wing), Finance Division, Bangladesh Secretariat, Dhaka.
7. Joint Secretary (Administration), Finance Division, Bangladesh Secretariat, Dhaka.
8. Director General (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka (**with a request to issue Note Verbal in favour of the participating officer**).
9. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
10. Deputy Secretary (Administration-3), Finance Division, Bangladesh Secretariat, Dhaka.
11. PS to Secretary (Deputy Secretary), Finance Division, Bangladesh Secretariat, Dhaka.
12. Mr. Md. Nakib Hasan Tarafdar, Private Secretary to Hon'ble Finance Minister, Ministry of Finance, Bangladesh Secretariat, Dhaka.
13. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Motijheel, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Senior System Analyst, Finance Division (With a request to upload the order in Finance Division's website).
16. Office copy.


02.04.2024

(Ishrat Jabin)

Deputy Secretary